



www.midpenn.org

VOCA Attorney
Reading, PA
Full-Time

Who We Are

MidPenn Legal Services is a civil legal aid law firm dedicated to providing high-quality free legal representation to low-income individuals and victims of domestic and sexual violence across an 18-county area in south-central Pennsylvania. Our vision is to advance access to justice for individuals who face social, economic, and racial barriers in this geographic region through representation at all levels of the legal system in the areas of public benefits, landlord-tenant, foreclosure, consumer, family, and elder law.

Position Description

MidPenn Legal Services is seeking a VOCA attorney for our Reading, PA service office. The attorney will provide legal advice and representation to individuals in the areas of family law including protection from abuse, sexual violence, and intimidation; custody; divorce and support. The VOCA Attorney must handle a reasonable caseload and participate in community education activities. The VOCA Attorney is required to conduct him or herself in a competent, professional, and courteous manner and must demonstrate excellent legal and administrative skills.

Qualifications

We are looking for a highly motivated individual who is passionate and strongly committed to providing essential legal support and empowering individuals to navigate challenges effectively.

- Law degree and license to practice law in Pennsylvania with one to four years of experience preferred.
- Excellent written and oral communication, negotiation, and analytical skills.
- Interest and ability to work with a diverse client population of varying social, educational, racial, and ethnic backgrounds.
- Strong legal research skills and familiarity with online legal research (preferably Westlaw).
- Demonstrated initiative and interest in learning and exploring different legal areas.
- Demonstrated ability to work on a team, prioritize responsibilities, and manage and meet time-sensitive deadlines.
- Bilingual ability (English/ Spanish) is preferred but not required.
- Courtroom and/or administrative hearing experience (preferred).
- Experience working with survivors of domestic violence is highly desirable.
- Experience with Microsoft Office Suite including Word, Excel, and Outlook.

Compensation and Benefits

MidPenn Legal Services is an equal-opportunity employer. Salary will be commensurate with years of experience based on a scale governed by our collective bargaining agreement.

MidPenn Attorney also provides excellent fringe benefits, including:

- Medical, Dental, and Vision insurance.
- Short and Long Disability Insurance.
- 13 paid Holidays per year.
- 4 days of paid personal leave.
- 12 days paid annual leave in the first year.
- Up to 84 hours of paid sick leave.
- 403(b) retirement benefit with employer contribution after one year of employment.
- MidPenn is a loan repayment assistance program-eligible employer.
- Attorney fees for licensing, local and state bar memberships, and malpractice insurance.

How to Apply

Interested persons should email a cover letter, resume, and writing sample to:

Rhodia Thomas, Executive Director

MidPenn Legal Services

mpsjobs@midpenn.org

Equal Employment Opportunity Policy

MidPenn Legal Services provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Reasonable Accommodation/Request Assistance

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to access job openings or apply for a job as a result of your disability. Applicants with disabilities may request an accommodation at any time by contacting the MidPenn Legal Services HR department at vdiggs@midpenn.org.

Wage Range Disclosure

The expected compensation range for this position is commensurate based on qualifications and experience along with requirements outlined in our collective bargaining agreement where applicable.